
**National Company Law Tribunal
File 25/02/2023-NCLT**

22.12.2023

Order

Sub: Mandatory Pre-Requisite For Efiling Matters in NCLT

This Order is in continuation of earlier Orders made on the above subject on [29.08.2023](#) and [01.09.2023](#).

This is to inform all Litigants/Advocates/Parties to follow the pre-requisite outline on formatting, proper book marking of Petition/Applications/Pleadings/Documents, electronic signature using e-Sign, retention of originals etc. at time of e-filing in NCLT portal <https://efiling.nclt.gov.in> with effect from 01.01.2024.

The PDF/A version documents are mandatory for filing followed by electronic signature using Digital Signature Certificate (DSC) issued by Certifying Authority (CA). The provisioning of e-Sign based on Aadhaar Authentication shall be made available shortly.

The detailed instructions are given in the attached document and related Annexures.

Furthermore, on the request of the Members of the Bar online training was also given to the Advocates/Stakeholders on September 4, 2023 and September 11, 2023.

Any inadvertent error may be brought to the attention of the undersigned.

This issues with the approval of Hon'ble President.

**Kamal Sultanpuri
Joint Registrar**

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1. PS to Hon'ble President
2. PS to Hon'ble Members
3. NCLT Website

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